

Academic advising is a shared responsibility between students and advisers. Together students and advisers will set realistic goals, identify campus resources and support services, understand the requirements for majors, and develop a graduation plan. Ultimately, students will make informed choices that will impact their own success.

Advising Services

- Registration Advising
- Changes of Major
- Degree Planning
- Performance Reports
- Financial Aid Appeal Reviews
- Veterans Benefits Certifications
- Referrals to College & Community Resources

Advising Resources

- **College Catalog.** Always available online. Visit catalog.solacc.edu.
- **Advising Handbook.** Select “advising handbook” from the catalog’s drop-down menu for registration instructions and tips.
- **Degree Works.** Available through LoLA. See how your credits apply to graduation requirements.

How Do I Know Who My Adviser Is?

Follow these easy steps to find who your adviser is:

- Login in LoLA.
- Click the “Student” tab.
- Click “Academic Profile” in the Academic Links box.
- Select the current term from the term drop-down menu.

Your adviser’s name will display in the Advisers section.

What Will My Adviser Expect from Me?

- Schedule appointments for help with understanding your degree plan, changing your major, and planning your schedule.
- Have your degree plan, student ID number, and other forms (e.g., financial aid extension or veterans certification) available for every appointment.
- Ask questions if something is unclear.
- Be flexible to consider all options and recommendations.
- Check your SLCC e-mails regularly. This is SLCC’s official communication method to students.
- Use your SLCC e-mail for messages and always include your student ID number.
- Be aware of important dates and deadlines, such as registration, schedule changes (dropping and withdrawing), tuition payments, and graduation applications.
- Be familiar with resources, such as the college catalog, advising handbook, and student handbook.
- Take responsibility for making your own decisions.
- Accept the consequences for the choices you make.

Advising 101

Who Will My Adviser Be?

SLCC has over 150 academic advisers across our regional campuses. Most are full-time faculty members. Several are full-time staff in the student services division. Adviser assignments are based on the following:

- Your major or program
- Your home campus
- Your English and math placement

What If I Change My Major or Home Campus?

Any changes to your major or to your home campus are processed through SLCC's registrar's office. Some of these changes may impact your adviser assignment. You will be notified at your SLCC e-mail address if your adviser is officially changed.

When Do I Get An Adviser?

SLCC assigns advisers during the first month of the fall and spring semesters.

What Will My Adviser Do?

Your adviser will support you in the following ways:

- Help you to set realistic goals
- Share campus resources and support services with you
- Help you to understand the requirements for your major
- Assist you to plan your class schedule
- Guide you to develop a graduation plan
- Encourage you to take responsibility for making your own decisions and to accept the consequences for the choices you make

How Often Should I Contact My Adviser?

Your adviser is available throughout the fall and spring semesters.

- You'll want to contact your adviser at least once a semester before priority registration.
- Review your adviser's office hours for the best days and times.
- If you're pursuing an associate's degree, you'll want to contact your adviser once you've earned 45 credits to verify if you're on track for graduation.

How Should I Prepare for an Advising Meeting?

These tips will help you make the most of your meeting:

- Consider your goals (e.g., finding a job quickly, transferring to a 4-year school).
- Update your degree plan.
- Write down your questions.
- Bring copies of your degree plan, transcript, and other applicable forms.
- Arrive promptly.

Is My Adviser Available During the Summer?

Some advisers may be available during the summer. Most, however, won't be. SLCC provides limited advising services for current students through slccsummeradvising@solacc.edu. Avoid potential delays in response times during summers. Update your degree plan, plan your schedule, and register for classes while your adviser is available during the fall and spring semesters.