

Academic advising is a shared responsibility between students and advisors. Together students and advisors will set realistic goals, identify campus resources and support services, understand the requirements for majors, and develop a graduation plan. Ultimately, students will make informed choices that will impact their own success.

Advising Services

- Student Success Live Advising
- Changes of Major
- Degree Planning
- Performance Reports
- Financial Aid Extension Reviews & Appeal Contracts
- Veterans Enrollment Certifications
- Referrals to College & Community Resources

Advising Resources

- **College Catalog.** Always available online. Visit catalog.solacc.edu.
- **Advising Handbook.** Select “advising handbook” from the catalog’s drop-down menu for registration instructions and tips.

How Do I Know Who My Advisor Is?

Follow these easy steps to find who your advisor is:

- Login in LoLA.
- Click the “Student” tab.
- In the “Academic Profile” box, select the current term from the “Select Another Term” drop-down menu.

Your advisor’s name will display at the bottom of the “Academic Profile” box.

What Will My Advisor Expect from Me?

- Schedule appointments for help with understanding your degree plan, changing your major, and planning your schedule.
- Bring your degree plan, student ID card, and other forms (e.g., financial aid extension or veterans certification) to every appointment.
- Ask questions if something is unclear.
- Be flexible to consider all options and recommendations.
- Check your SLCC e-mails regularly. This is SLCC’s official communication method to students.
- Use your SLCC e-mail for messages and always include your student ID number.
- Be aware of important dates and deadlines, such as registration, schedule changes (dropping and withdrawing), tuition payments, and graduation applications.
- Be familiar with resources, such as the college catalog, advising handbook, and student handbook.
- Take responsibility for making your own decisions.
- Accept the consequences for the choices you make.

Advising 101

Who Will My Advisor Be?

SLCC has over 150 academic advisors across our regional campuses. Most are full-time faculty members. Several are full-time staff in the student services division. Advisor assignments are based on the following:

- Your major or program
- Your home campus
- Your English and math placement

What If I Change My Major or Home Campus?

Any changes to your major or to your home campus are processed through SLCC's registrar's office. Some of these changes may impact your advisor assignment. You will be notified at your SLCC e-mail address if your advisor is officially changed.

When Do I Get An Advisor?

SLCC assigns advisors during the first month of the fall and spring semesters.

What Will My Advisor Do?

Your advisor will support you in the following ways:

- Help you to set realistic goals
- Share campus resources and support services with you
- Help you to understand the requirements for your major
- Assist you to plan your class schedule
- Guide you to develop a graduation plan
- Encourage you to take responsibility for making your own decisions and to accept the consequences for the choices you make

How Often Should I Contact My Advisor?

Your advisor is available throughout the fall and spring semesters.

- You'll want to contact your advisor at least once a semester before priority registration.
- Review your advisor's office hours for the best days and times.
- If you're pursuing an associate's degree, you'll want to contact your advisor once you've earned 45 credits to verify if you're on track for graduation.

How Should I Prepare for an Advising Meeting?

These tips will help you make the most of your meeting:

- Consider your goals (e.g., finding a job quickly, transferring to a 4-year school).
- Update your degree plan.
- Write down your questions.
- Bring copies of your degree plan, transcript, and other applicable forms.
- Arrive promptly.

What Is the Canvas Advising Class?

Some advisors moderate a Canvas advising class. This class will include resources for academic planning, including instructions for class registration, overviews of degree plans, and requirements for graduation. You'll be added to your advisor's Canvas advising class (if applicable) during the first month of the fall or spring semesters.